



**RITEE GROUP OF  
INSTITUTES**



## **RAIPUR INSTITUTE OF TECHNOLOGY, RAIPUR**

### **Training & Placement Department**

**open Campus Placement Notification- Vishwabharti Automobiles Pvt. Ltd (17th May 2018)**

<b>Company Name</b>	<b>Vishwabharti Automobiles Pvt. Ltd</b>
<b>Venue</b>	<b>Raipur Institute of Technology, Mandir Hasaud, NH-6 Raipur</b>
<b>Date / Time</b>	<b>THURSDAY , 17<sup>th</sup> May 2018 , 10 : 00AM sharp</b>
<b>Job Title</b>	<b>Marketing Executive</b>
<b>Salary</b>	<b>Upto 3 Lacs PA</b>
<b>Eligible Course</b>	<b>Graduate/MBA (Marketing)/PGDBM</b>
<b>Job Location</b>	<b>Mowa, Raipur</b>
<b>Batch</b>	<b>2018</b>
<b>Responsibilities and Duties</b>	<ul style="list-style-type: none"><li>• <b>Should be proficient in Customer handling</b></li><li>• <b>Managing Incoming calls and customer queries through team and self</b></li><li>• <b>Keep records of customer interactions with their details</b></li><li>• <b>Minimal Complaints generation on DMS</b></li><li>• <b>Proficient with MS Office</b></li></ul>
<b>Key Skills For a CRM</b>	<ul style="list-style-type: none"><li>• <b>Maturity</b></li><li>• <b>Confidence</b></li><li>• <b>Determination</b></li><li>• <b>Patience</b></li><li>• <b>Excellent interpersonal skills</b></li><li>• <b>Automobile awareness</b></li><li>• <b>Numerical skills</b></li><li>• <b>Strong Verbal &amp; Written Communication</b></li></ul>
<b>No of Position</b>	<b>(1) post</b>